



I. Project Information

Project Code: CPPRL
Project Title: Course on Basic Monitoring and Evaluation (Batch 4)
Project Start: August 8, 2017
Project End: October 13, 2017
Project Price: 360,000
Client Organization: NGAs and GOCCs

II. Project Team

Project Manager: Aya Caraphina S. Abraham
Team Members: Kristine Ann Sindac
Evelyn E. Morales
Jeannine L. Tan

Supervising Fellow: Gilbert E. Lumantao
Consultants/ Resource Persons: Violeta S. Corpus
Rey O. Macalindong
Adelina H. Velasco
Gerelyn J. Balneg
Kristine P. Carilimdiliman
Ma. Victoria O. Necesito

III. Project Details

Project Description:

The Course on Basic Monitoring and Evaluation is designed to enable the participants to articulate the essential concepts and principles of Monitoring and Evaluation, identify tools for conducting M&E that would help analyze the results of their programs/ projects, prepare a monitoring and evaluation. The three-day training on Basic Monitoring and Evaluation aims to equip government employees with necessary skills and knowledge on monitoring and evaluation of programs and projects. It will enable participants to perform quantitative assessment of their programs and projects using various tools.

Project Objective:

At the end of the three-day course, the participants will have been able to:

- Articulate essential concepts and principles of Monitoring and Evaluation;
- Identify tools for conducting M&E that would help analyze the results of their programs and projects;
- Prepare a monitoring and evaluation framework and plan; and
- Prepare an evaluation report containing statistical tables and charts

Focus Area: Monitoring and Evaluation (M&E)

Project Type: Training, Public Offering

Number of Participants: 44

Project Beneficiary:

1. Department of Justice (DOJ)- 2
2. Department of National Defense (DND)- 3



3. National Bureau of Investigation (NBI)- 1
4. Philippine Coast Guard (PCG)- 1
5. Philippine Fiber Industry Development Authority (PhilFIDA)- 1
6. Bureau of Animal Industry (BAI)- 5
7. Philippine Center for Postharvest Development and Mechanization (PHILMECH)- 1
8. Department of Health (DOH) – MIMAROPA- 5
9. National Nutrition Council (NNC)-1
10. Development Academy of the Philippines (DAP)- 4
11. West Visayas State University (WVSU)- 1
12. Benguet State University (BSU)-1
13. Cavite State University (CVSU)-1
14. Bicol University Col. Of Agriculture & Forestry (BUCAF)-1
15. West Visayas State University (WVSU)- 1
16. Western Mindanao State University-1
17. Department of Budget and Management (DBM)- 2
18. Land Bank of the Philippines (LBP)- 1
19. Department of Trade & Industry (DTI- R10)- 4
20. Philippine Statistic Authority (PSA)- 2
21. Commission on Population (POPCOM)- 2
22. Philippine Atmospheric Geophysical and Astronomical Services Administration (PAG-ASA)- 2
23. Philippine Institute of Volcanology and Seismology (PHIVOLCS)- 1

Regional Coverage: National

IV. Project Accomplishments

Key Activities Implemented

1. Project Mobilization and Preparation
 - Project Team Meeting
 - Invitation of Resource Persons and Preparation of Letter of Invitations (LOIs)
 - Meeting with one of the RP for the enhancement of the course
 - Designing of Pre-test and Post- test
 - Preparation of course materials (e.g hand-outs, supplies, IDs, food, etc.)
 - Marketing of the course
2. Project Implementation
 - Conduct of Training Course
3. Project Closure
 - Project Accomplishment Report
 - Training Report

Major Outputs: Training Report

Project Impact:

- Enhanced participants' capacity in conducting basic monitoring and evaluation of their program and projects; and
- Improvement on the level of awareness and knowledge of the participants regarding basic monitoring and evaluation

Lessons Learned:

- Prepare risk management plan for unforeseen circumstances



Center for Governance

(Center)

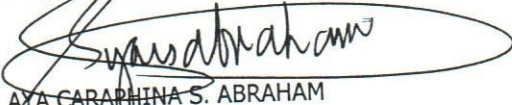
[2017] PROJECT ACCOMPLISHMENT REPORT

- The letter of invitation sent to agencies for marketing should be signed by PODAD as not to encounter some protocol's limitation (e.g head to head agency when writing a letter)
- Be strict in setting limitations on the given time for the presentation of group outputs.
- For better dissemination of information, the project team may create a facebook account for the batch.

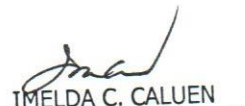
V. Attachments

- Summary of Evaluation for Course and Resource Person

Prepared by:


AYA CARAPHINA S. ABRAHAM
Project Manager

Noted / Approved by:


IMELDA C. CALUEN
Center Head

Notes:

1. Project details on Section I-III can be generated thru PMIS based on PMs Inputs.
2. Project Managers are required to accomplish Section IV & provide Section V to reflect results of project implementation
3. Project Managers can update/adjust the pre-filled sections(I-III) based on actual data