



Center for Governance

2017 PROJECT ACCOMPLISHMENT REPORT

I. Project Information

Project Code: CLRHA
Project Title: Strategic Planning Workshop for the
Provincial Government of Surigao del Norte
Project Start: August 14, 2017
Project End: October 13, 2017
Project Price: PHP 627,000.00
Client Organization: Provincial Government of Surigao del Norte

II. Project Team

Project Manager: ASHLEY MAY ALISON M. MONSANTO
Team Members: MA. NARCIELYN P. RIZAL
CLESA V. CORONA
Supervising Fellow: IMELDA C. CALUEN
Consultants/Resource Persons: DR. JULIE CATHERINE D. PARAN
MYLAH FAYE AURORA B. CARIÑO

III. Project Details

Project Description: Conduct of a Strategic Planning Workshop for the Provincial Government of Surigao del Norte which aims to chart the development directions of the Province for 2018-2019.

Project Objectives: At the end of the workshop, the Provincial Government of Surigao del Norte (PGSDN) shall have charted its development directions for 2018 to 2019.

Specifically, the workshop aimed to enable the Provincial Government to:

1. Align its strategic directions with national and regional thrusts;
2. Revisit its vision and mission statements;
3. Clarify the desired results that will contribute to its vision; and
4. Determine priority programs, projects, and activities that will help achieve its desired results.

Focus Area: --
Project Type: Training
Project Beneficiary: Local Government Units
Regional Coverage: CARAGA Region



IV. Project Accomplishments

Key Activities Implemented:

- Identification of Workshop Needs
- Development of Workshop Design
- Review and Finalization of Workshop Design
- Identification of Resource Persons/Technical Experts
- Development of Presentation Materials
- Preparation of Supplies, Materials, and other Logistical Requirements
- Coordination with the Provincial Government for the confirmation of participants
- Conduct of Meetings (with Project team)
- Conduct of Workshop
- Tabulation of Workshop Evaluation
- Development of Workshop Report
- Conduct of Project Debriefing Meeting

Major Outputs:

1. Workshop Design

The proposed workshop design originally consisted of seven (7) sessions with Message from the Provincial Governor and Next Steps/Action Planning to be conducted for 3.5 days. After the consultation meeting with the Provincial Planning and Development Coordinator of the Provincial Government of Surigao del Norte on 27 July 2017, the final design only included two (2) sessions and a total of three (3) workshops to be conducted for 2.5 days.

The following were the expected outputs per workshop:

Workshop 1 (Enhancing the ELA)	<ul style="list-style-type: none">• Enhanced vision, mission, goals, and objectives and their corresponding performance indicators• Accomplished Worksheet 1 (Results Chain Analysis)
Workshop 2 (Setting Performance Targets)	<ul style="list-style-type: none">• Established baseline and targets for the performance indicators per sector/sub-sector goals and objectives• Accomplished Worksheet 3A (Performance Targets)
Workshop 3 (Rethinking Programs, Projects, and Activities)	<ul style="list-style-type: none">• Prioritized list of programs, projects, and activities (PPAs) based on the enhanced vision, mission, goals, and objectives• Prioritized list of legislations needed to support the implementation of the PPAs• Accomplished Worksheet 1 (Results Chain Analysis)

2. Workshop Conduct

The Strategic Planning Workshop for the Provincial Government of Surigao del Norte was conducted on August 21-23, 2017 at the Waterfront Insular Hotel Davao, Davao City. A total of 33 participants from the executive and legislative offices of the Province participated in the workshop.



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Below are the highlights of each session and workshop:

Session 1: Setting the Context for Development Planning

Ms. Mylah Faye Aurora B. Cariño, National Economic and Development Authority (NEDA)-Caraga Regional Director, delivered a presentation on setting the context for development planning to enable the participants to relate and situate local development to the national and regional development thrusts and priorities. She discussed about the Ambisyon Natin 2040, 0 to 10 Socio-Economic Agenda, Sustainable Development Goals (SDGs), Philippine Development Plan (PDP) 2017-2022, Joint Memorandum Circular (JMC) No. 001, Series of 2007, and Caraga Regional Development Plan 2017-2022.

Provincial Plans and Priorities

To provide the provincial context in charting the Province's strategic directions, Mr. Arturo M. Cruje, Provincial Planning and Development Coordinator, provided a brief discussion on the provincial development directions with focus on the Province's HEALS Plus Convergence Development Strategies 2016-2019.

Session 2: Revisiting the PGSDN Executive-Legislative Agenda (ELA)

Dr. Julie Catherine D. Paran delivered a session on revisiting the PGSDN ELA to enable the participants to define and establish the linkages between and among the elements of the ELA such as the vision, mission, goals, objectives, strategies, as well as the performance indicators, and PPAs.

Workshop 1: Enhancing the ELA

Workshop 1 aimed to enable the participants to: (1) revisit the Province's vision and mission; and (2) clarify the desired results that will contribute to the Province's vision.

Dr. Paran explained the instructions for workshop 1 specifically on how to accomplish Worksheet 1: Results Chain Analysis. She also provided an example on how to accomplish the worksheet.

The participants were then divided into six groups. Five groups were assigned for each sector: Social, Economic, Environment, Infrastructure, and Institutional, while the other group was assigned to improve the Province's vision and mission. To ensure that the vision and mission will still be consistent with the vision and mission elements that will be used by the sectoral groups, the group assigned to improve the vision and mission was instructed to ensure that all elements of the existing versions will still be used.

After giving the groups time to develop their outputs, the group assigned to improve the Province's vision and mission was asked to present its outputs in plenary for review and comments of the other participants.

Workshop 2: Setting Performance Targets

The second workshop aimed to enable the participants to develop the Province's performance scorecard by identifying baseline data and setting performance targets.

Dr. Paran explained how to accomplish Worksheet 3A: Performance Targets. She emphasized the need to identify the indicators that matter, those that are most critical and will give the best picture of the sector. Furthermore, she mentioned about the importance of the baseline data in setting targets and showed a sample accomplished worksheet for the participants' reference.



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Workshop 3: Rethinking Programs, Projects, and Activities

The last workshop aimed to determine the PPAs that will help achieve the Province's desired results.

Dr. Paran first discussed how to prioritize PPAs. She emphasized that prioritizing PPAs plays an important role in the budgeting process and in making the most of the scarce resources of the LGU. She then presented a simple prioritization matrix developed by Tasko Consulting.

For workshop 3, the groups were asked to put numbers to the PPAs that they have included in Worksheet 1 indicating the order of priority—1 for the PPA of highest priority, 2 for the next priority PPA, and so on.

In addition, Dr. Paran emphasized the importance of legislations. Governor Matugas affirmed this and instructed the participants to develop their proposed legislations for each sector and submit these to the Sangguniang Panlalawigan members for review.

Reporting and Workshop Output Critiquing

Each group was asked to present their outputs for Worksheet 1: Results Chain Analysis in plenary. A panel composed of Dr. Julie Catherine D. Paran, Governor Sol F. Matugas, and Vice Governor Arturo Carlos A. Egay, Jr. was asked to provide comments and suggestions to the presentation of each group. The other participants were also given opportunity to give their inputs after each presentation.

3. Workshop Report

A workshop report was developed and submitted to the Provincial Government of Surigao del Norte. The report included a documentation of what transpired during the workshop, including the list of participants, profile of resource persons/facilitators, workshop design, worksheets, photo documentation, and workshop and resource persons/facilitators evaluation results.

Aside from the workshop report, a document containing the consolidated workshop outputs was submitted to serve as reference to the Provincial Government as they finalize their Strategic Development Plan. The workshop outputs document included the enhanced vision and mission; sectoral development plan per sector (including the goals and objectives and their corresponding performance indicators, as well as the PPAs and legislative requirements); and performance targets per sector (including the established baseline and the targets for 2017 to 2019, and if possible, up to 2022).

Project Impact:

The workshop outputs presented by the participants showed that the workshop was able to provide a venue for the Province to chart its development directions for 2018 to 2019. The participants were able to review the strategic development planning process, enhance the Province's vision and mission statements as well as goals and objectives, and determine priority PPAs that will help achieve the Province's desired results.

The participants gave a generally positive feedback on the workshop with an average rating of 4.23 (see attachment 1). They gave the highest rating to the achievement of the course (workshop) objectives with 4.42, followed by usefulness of course (workshop) and presentation as a program methodology with 4.38 and 4.35 average ratings respectively. The participants deem their learning of



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the strategic planning process as particularly rewarding about the workshop. One of the participants said that the workshop was done in a simplified manner, but is still relevant and responsive to their needs. Some also liked the inputs and sharing, as well as the actual coaching/mentoring and critiquing session.

The participants also gave relatively high ratings for the resource persons (*see attachment 2*). Both resource persons/facilitators got an average rating higher than 4.00. Ms. Mylah Faye Aurora B. Cariño got an average rating of 4.49, while Dr. Julie Catherine D. Paran got 4.20.

Lessons Learned:

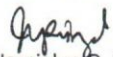
The following are the lessons learned from the preparation to the implementation of the workshop:

1. The presence of the Provincial Governor and Vice Governor helped in easily gathering inputs/comments/suggestions in the formulation of the strategic development plan's draft elements. Hence, they should always be present in all development planning activities of the Province to ensure that the plans are in line with the administration's thrusts and priorities.
2. Strategic development planning takes time. As much as possible, the duration of the workshop should be more than 2.5 days to give ample time for the actual workshops and presentation of workshop outputs.
3. The project team should always consult with the Supervising Fellow and/or other heads when making decisions, especially if the decision/s will have implications to the original agreements with the client.


V. Attachments

- Summary of Evaluation for Course and Resource Person
- Certificate of Project Closure

Prepared by:


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Deputy Project Manager

Noted / Approved by:


Imelda C. Caluen
Center Head

Notes:

1. Project details on Section I-III can be generated thru PMIS based on PMs Inputs.
2. Project Managers are required to accomplish Section IV & provide Section V to reflect results of project implementation
3. Project Managers can update/adjust the pre-filled sections(I-III) based on actual data