

Report on Ageing of Cash Advances

ANNEX 8

Schedule of Advances to Officers and Employees
As of 31 December 2015

Agency Name: Development Academy of the Philippines
Agency Code : _____


Book No: _____
Account Title: _____
Account Code: _____

Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes (151-100)				177,024.50	169,467.67	7,566.83	0.00	0.00	see attached summary
1. Local Travel				7,781.00	7,771.00	10.00	0.00	0.00	
2. Foreign Travel				4,656.80	4,106.80	550.00	0.00	0.00	
3. Special Activities/Projects				164,586.70	157,579.77	7,006.93	0.00	0.00	
B. Advances to Regular Disbursing Officers - (102-400)				862,411.01	862,411.01	0.00	0.00	0.00	see attached summary
1. Payroll				452,252.51	452,252.51	0.00	0.00	0.00	
2. Seminar/Conference				0.00	0.00	0.00	0.00	0.00	
3. Transpo/Travel Allowance				110,158.50	110,158.50	0.00	0.00	0.00	
TOTALS:				739,438.81	731,868.88	7,666.93	0.00	0.00	


Certified Correct:

Approved by:


Anabela S.D. Barawidan
Acting Managing Director, Finance Department


Antonio D. Kalaw, Jr.
Agency Head

Verified by:


Rebecca Y. Ragsag
State Auditor V/Supervising Auditor

Date Submitted: _____

Note: This Report on Ageing of Cash Advances shall be submitted by the agency directly to COA. COA shall provide the IATF the list of Departments/Agencies that are compliant with this condition.

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							Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes (151-100)					177,024.50	120,276.87	49,180.70	7,566.83	0.00	0.00	
1. Local Travel					0.00	3,448.00	4,323.00	10.00	0.00	0.00	
				JEV No.							
	04/12/2015	DAGCUTAN, AURA MARIE P.	[Cash Advance Travel] [MMC 10 Sensing Journey Household Identification and Orientation] [Samuan, Pampanga] [2015-12-07] to [2015-12-09]	15-12-0230		532.00					paid or#0006817-200/8774-332 dtd 1/8/2016
	04/12/2015	MOVIDO, IRISH MICHELLE R.	[Cash Advance Travel] [MMC 10 Sensing Journey Household Identification and Orientation] [Sasmuan, Pampanga] [2015-12-07] to [2015-12-09]	15-12-0229		1,052.00					paid or#0006801-972/0008815-80 dtd 1/7/2016
	04/12/2015	RUPAC, KAREN PAULA L.	[Cash Advance Travel] [MMC 10 Sensing Journey Household Identification and Orientation] [Sasmuan, Pampanga] [2015-12-07] to [2015-12-09]	15-12-0228		932.00					paid or#0006776 dtd 1/8/2016
	04/12/2015	MONTOYA, FAITH MACLYN D.	[Cash Advance Travel] [MMC 10 Sensing Journey Household Identification and Orientation] [Sasmuan, Pampanga] [2015-12-07] to [2015-12-09]	15-12-0227		932.00					paid or#0006775-852/8816-80 dtd 1/8/2016
	26/11/2015	DELA CRUZ, SHERYL B.	[Cash Advance Travel] [MMC 8 ReP Site Visit] [Cagayan and Isabela] [2015-12-01] to [2015-12-04]	15-11-1473			100.00				paid or#0006726 dtd 1/4/2016
	26/11/2015	MONTOYA, FAITH MACLYN D.	[Cash Advance Travel] [MMC 8 ReP Site Visit] [Cagayan and Isabela] [2015-12-01] to [2015-12-04]	15-11-1472			100.00				paid or#0006725 dtd 1/4/2016

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							Less than 30 days	31-60 days	61-90 days	Over 1 year		
	25/11/2015	GAPUZ, MICHAEL L.	[Cash Advance Travel] [Re entry project of the Middle Managers Class Batch 8 Scholar] [2015-11-25] to [2015-11-28]	15-11-1405			240.00					paid on#0006727 dtd 1/4/2018
	24/11/2015	RESURRECCI ON, RAFAEL G.	[Cash Advance Travel] [Validation Visit for the Re-entry project of the MMC Batch 8 Scholar] [Baguio] [2015-11-25] to [2015-11-28]	15-11-1282			160.00					paid on#0006852 -CY 2018
	16/11/2015	FERRER, JENALYN D.C.	[Cash Advance Travel] [Validation Visit for the Re-entry project of the Middle Managers Class Batch 8 Scholar] [Marinduque] [2015-11-22] to [2015-11-23]	15-11-0954			663.00					paid on#0006788 dtd 1/7/2018
	10/11/2015	JAVIER, MA. THERESA O.	[Cash Advance Travel] [2015 National Congress of the Phil Librarians Assoc] [Ilocos Norte] [2015-11-24] to [2015-11-27]	15-11-0518			1,360.00					paid on#0007118 dtd 1/27/2018
	10/11/2015	TAMBO-ON, MARY GRACE R.	[Cash Advance Travel] [2015 National Congress of the Phil Librarians Assoc] [Ilocos Norte] [2015-11-24] to [2015-11-28]	15-11-0518			1,680.00					paid on#0007117 dtd 1/27/2018
	27/10/2015	VALERA, SHERMAN M.	[Cash Advance Travel] [Data gathering in the NGCP-SI District 3] [Naga City] [2015-10-28] to [2015-10-30]	15-10-1345				10.00				paid on#0006994 dtd 1/26/2018
2. Foreign Travel							0.00	2,050.00	2,058.80	850.00	0.00	0.00
							0.00	2,050.00	2,058.80	850.00	0.00	0.00

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	13/11/2015	MAKINANO, MERLIZA M.	[Cash Advance Foreign Travel] [CBIE's 49th Annual Conference] [Ontario, Canada] [2015-11-20] to [2015-11-30]	15-11-0897		550.00					paid or#0007159 dtd 1/27/2016
	10/11/2015	CAJES, ALAN S.	[Cash Advance Foreign Travel] [Workshop on the Devt of Intl Green Productivity Advisory Committee] [Tokyo, Japan] [2015-11-24] to [2015-11-28]	15-11-0547		1,500.00					paid or#0006745 dtd 1/8/2016
	20/10/2015	DIZON, BERNARDO A.	[Cash Advance Foreign Travel] [Study Mission to na Non Member Country on the use of ICT in Service Sector Firms for Prod Impvt] [USA] [2015-11-08] to [2015-11-14]	15-10-0839			1,500.00				paid or#0006858 dtd 1/2/2016
	12/10/2015	SAYCO, CARLOS JR. A.	[Cash Advance Foreign Travel] [66th Workshop Meeting of Heads of NPOS] [Singapore] [] to [] [2015-10-19] to [2015-10-23]	15-10-0562			0.80				paid or#0006996 dtd 1/26/2016
	08/10/2015	LUZURIAGA, CATHERINE S.	[Cash Advance Foreign Travel] [10/18/15] to [11/07/15] [Training Course on Devt of Productivity Practitioners: Advanced Program] [Malaysia]	15-10-0052			556.00				paid or#0006956 dated 1/20/2016
	18/09/2015	TIBO, RICHA S.	[Cash Advance Foreign Travel] [10/05/15] to [10/10/15] [APO Workshop on Diversity Mngt and Human Capital Strategy] [Islamabad, Pakistan]	15-09-1199				550.00			paid or#0006968 dtd 1/22/2016
3. Special Activities/Projects					0.00	114,778.97	42,800.80	7,008.83	0.00	0.00	
					0.00	114,778.97	42,800.80	7,008.83	0.00	0.00	

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	17/12/2015	MARAYAG, LERMA D.	[Cash Advance Specific] [DAPCC Additional Manpower] [12/07/15] to [12/20/15]	15-12-0998		1,162.50					
	17/12/2015	MERCADO, GLORIA J.	[Cash Advance Specific] [GSPDM Teambuilding] [Liquidation Date: 2016-01-03]	15-12-0989		6,800.00					paid or#0006726-4000/or#6999-2600 dtd 1/2/2016
	08/12/2015	TIBO, RICHA S.	[Cash Advance Specific] [Sportsfest-Officiating Fees-DAPCC and DAP Pasig] [12/08/15] [Liquidation Date: 2016-01-07]	15-12-0500		4,800.00					paid or#0007122 dated 1/27/2016
	07/12/2015	PASTRANA, JOMAR A.	[Cash Advance Specific] [Training on GAP BAPTC Assessment of Operation - Benguet Agripinoy Project] [12/07/15] [Liquidation Date: 2016-01-07]	15-12-0428		1,028.00					paid or#0006921 dated 1/15/2016
	07/12/2015	MENDOZA, MAGDALENA L.	[Cash Advance Specific] [Supplies and Materials- Programs Year End Conference 2015] [Liquidation Date: 2016-01-15]	15-12-0400		4,451.25					paid or#0006867 dtd 1/14/2016
	01/12/2015	CASTILLO, RODEL D.	[Cash Advance Specific] [DAP Sportsfest Activity] [Liquidation Date: 2015-12-31]	15-12-0001		12,241.00					paid or#0006825 dated 1/15/2016
	25/11/2015	MONDEJAR, ERMARIE A.	[Cash Advance Specific] [Lunch and PM Snacks for DAP 2015 Christmas Party] [Liquidation Date: 2015-12-28] [Liquidation Date: 2015-12-28]	15-11-1413		8,752.61					paid or#6876-4833.40/or#6847-285.71/or#6848-10/or#6849-323.50/or#6848-3500
	17/11/2015	AGUSTIN, MA. THERESA A.	[Cash Advance Specific] [for international conference for productivity and innovation and coe launching] [Liquidation Date: 2015-12-11]	15-11-1084		20,639.20					paid or#0007104-CY 2016
	16/11/2015	DE ARMAS, MONINA AGRIFINA R.	[Cash Advance Specific] [Mailing Services-Invitation letters] [Liquidation Date: 2015-11-30]	15-11-0967		60.00					paid or#0006831 dtd 1/12/2016

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	11/11/2015	MENDOZA, MA. SABRINA G.	[Cash Advance Specific] [Expenses for the DAP 2018 Christmas Decoration] [Liquidation Date: 2015-12-29]	15-11-0845		8,939.00					paid or#0006784 dtd 1/7/2018
	11/11/2015	BARAWIDAN, ANATALIA S.	[Cash Advance Specific] [Expenses related to DAP 2018 Christmas Celebration] [Liquidation Date: 2015-12-29]	15-11-0844		24,415.00					paid or#0006850 dtd 1/14/2018
	11/11/2015	CRUZ, GERALD Y.	[Cash Advance Specific] [Meals for the Chinese People Association] [11/12/15] to [11/18/15] [Liquidation Date: 2015-11-30]	15-11-0607		1,062.51					paid or#7121-96.43/or#7000-966.08/or#7121-96.43
	09/11/2015	VERTUCIO, ERODITH A.	[Cash Advance Specific] [Various Expenses for the DA RFO XI Project Assessment for SELAP II] [Liquidation Date: 2015-12-30]	15-11-0409		20,575.35					paid or#0007323-17875.35/or#7325-2700 1/28/2018
	06/11/2015	EPARWA, CHRISTIAN S.	[Cash Advance Specific] [Meals for the Site Visit-APO Learning Course on Good Agricultural Practices for Greater Market Access] [Liquidation Date: 2015-12-04]	15-11-0262		55.45					paid or#0006920-CY 2016
	29/10/2015	BOLANTE, TRYGVE A.	[Cash Advance Specific] [Visa Extension Request Fee and Special Study Permit Fee] [Liquidation Date: 2015-11-04]	15-10-1844			42,800.00				paid or#-7128-12520/or#6973-30280
	16/10/2015	CASALAN, NELSON L.	[Cash Advance Specific] [Service Vehicle Registration] [Liquidation Date: 2015-10-30]	15-10-0827			0.80				paid or#0006995 dtd 1/28/2018
	06/10/2015	MARQUEZ, LEAH LINA O.	[Cash Advance Specific] [Conduct of City Leadership and Governance Program for NAFC Cities, UNICEF and USAID] [Liquidation Date: 2015-11-30]	15-10-0233			0.10				paid or#7120-CY 2016

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	08/08/2015	SERRANO, MA. TERESA A.	[Cash Advance Specific] [DOE- Energy Efficiency and Conservation, mainstreaming and alternative fuels consultation workshop and meetings] [Liq date 10/09/15]	15-09-0333				7,008.93				paid or#7110-7007/or#5842-16000
B. Advances to Regular Disbursing Officers - (102-400)					662,411.01	662,411.01	0.00	0.00	0.00	0.00		
1. Payroll					0.00	482,282.51	0.00	0.00	0.00	0.00		
			J. DENACO - LIQ OF C/A PER DV#15110450 RE: PAYROLL OF 13TH MONTH PAY & CASH GIFT CY 2015 (2ND HALF - SEPARATEES) - OR#0006868 - P60,532.20	JV/JEV15-12-2768		90,532.20						paid or#0006868 dated 1/14/2016
			J. DENACO - LIQ OF C/A PER DV#15120343 RE: PAYMENT FOR FINANCIAL PERFORMANCE AWARD (F.P.A.) CY 2014 OF SOME SEPARATEES. (OBLIGATED PER JEV#14-12-2886). - (REF: OR#0006867 dtd 1/14/16- P351,266.04)	JV/JEV15-12-2822		351,266.04						paid or#6867 dated 1/14/2016
			J. DENACO - LIQ OF C/A PAYROLL PER DV#15120344 RE: PAYMENT FOR SERVICE CHARGE (SC) CY 2014 FOR NON-PLANTILLA BASED PERSONNEL (PASIG -IN-ACTIVE). (REF: OR#0006901 dtd 1/14/16 - P2,705.93)	JV/JEV15-12-2828		2,705.93						paid or#0006901 dated 1/14/2016

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Certified Correct:

Approved by:


Anatalia S.D. Barawidan
Acting Managing Director, Finance Department


Antonio S. Kalaw, Jr.
Agency Head

Verified by:

Date Submitted: _____


Rebecca Y. Ragsag
State Auditor V/Supervising Auditor

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