



**Center for Governance**

(Center)

**[2016 ] PROJECT ACCOMPLISHMENT REPORT**

**I. Project Information**

Project Code: CPPFL

Project Title: Course on the Advanced Monitoring and Evaluation (Batch 2)

Project Start: November 7, 2016

Project End: December 29, 2016

Project Price: P 396,000.00

Client Organization: NGAs and GOCCs

**II. Project Team**

Project Manager: Mary Ann D. Fajardo  
Team Members: Evelyn E. Morales  
Joebert D. Sayson  
Aya Caraphina S. Abraham  
Angelica M. Herico  
Supervising Fellow: Gilbert E. Lumantao  
Consultants/Resource Persons: Rey O. Macalindong  
Josefina V. Almeda  
Clarinda L. Berja

**III. Project Details**

**Project Description:**

The three-day training Course on Advanced Monitoring and Evaluation aims to build and enhance the participants' skills and understanding of M&E and work through some of the complex challenges in doing M&E. Specifically, the course will provide participants with up-to date knowledge on M&E and enable them to conduct impact evaluation of their programs and project using statistical analysis and other methods.

**Project Objective:**

Upon the completion of this 3-day course, the participants shall have been able to:

1. Discuss the key concepts of Project Cycle Management (PCM), Progress Monitoring and Evaluation (PME), Results Monitoring and Evaluation (RME), Logical Framework Matrix (Logframe), and Theory of Change (TOC);
2. Utilize appropriate indicators for measuring project or program goals, outcomes, outputs, and impacts/effectiveness;
3. Outline the steps in qualitative and quantitative approaches in data collection, management and analysis;
4. Explore the application of Excel in data analysis; and,
5. Learn how to write and present evaluation data in diverse manners and formats.

Focus Area: Monitoring and Evaluation (M&E)

Project Type: Training, Public Offering

Number of Participants: 44

**Project Beneficiary:**

1. Department of Science and Technology (3)
2. Department of Labor and Employment (1)
3. National Commission for Culture and the Arts (7)
4. Department of Health (9)
5. Bangko Sentral ng Pilipinas (1)



## Center for Governance

(Center)

### [2016 ] PROJECT ACCOMPLISHMENT REPORT

6. Bureau of Internal Revenue (3)
7. Local Water Utilities Administration (1)
8. Maritime Industry Authority (2)
9. Commission on Audit (3)
10. Philippine Science High School System (5)
11. Department of Agriculture (3)
12. Department of Education (1)
13. National Meat Inspection Service (1)
14. Department of Interior and Local Government (1)
15. Biodiversity Management Bureau (3)

Regional Coverage: National Coverage

#### IV. Project Accomplishments

##### Key Activities Implemented:

1. Project Mobilization and Preparation
  - Project Team Meeting
  - Invitation of Resource Persons and Preparation of Letter of Invitations (LOIs)
  - Meeting with Selected RPs for the Enhancement of the Course Outline
  - Designing of Pre-Test and Post-Test
  - Preparation of Course Materials (e.g. hand-outs, supplies, IDs, food, etc.)
  - Marketing of the Course
2. Project Implementation
  - Conduct of Training Course
3. Project Closure
  - Project Accomplishment Report
  - Training Report

Major Outputs: Training Report

Project Impact:

- Improvement on the level of awareness and knowledge of the participants regarding monitoring and evaluation; and,
- Enhanced participants' capacity in conducting impact evaluation of their programs and projects using statistical analysis and other methods.

##### Lessons Learned:

1. Since the modules and topics in the Course on Advanced Monitoring and Evaluation are very technical, the training duration should be a minimum of 5 days in order to provide sufficient time for the discussion of topics and be able to conduct more activities and workshops in order for the participants to practice and apply what they have learned from the training course and also for the RPs to not be in a hurry discussing their respective topics and be able to accomplish what is expected from them.
2. Be strict in setting limitations on the time given for the presentation of group outputs as well as the number of participants that will be entertained to give clarifications and questions during discussion so as not to affect the time for the next topic or activity.
3. Since this is an advanced course, ensure that the participants for the training course has prior knowledge or/ is practicing monitoring and evaluation or involved in project/program so that they won't be oblivious and will be able to follow and relate with the discussions.
4. Ensure that the resource speakers will use the PowerPoint template to be used for all the presentations in the training course provided by the training team in order to not appear that the resource speakers are just repeating their presentations since PRO is also offering Course



Center for Governance

(Center)

[2016 ] PROJECT ACCOMPLISHMENT REPORT

on Basic Monitoring and Evaluation and both courses has relatively the same set of resource speakers as well as some of the topics being tackled.

**V. Attachments**

- Summary of Evaluation for Course and Resource Person

Prepared by:

Mary Ann D. Fajardo  
Project Manager

Noted / Approved by:

Imelda C. Caluen 13 JAN 2017  
Center Head

Notes:

1. Project details on Section I-III can be generated thru PMIS based on PMs Inputs.
2. Project Managers are required to accomplish Section IV & provide Section V to reflect results of project implementation
3. Project Managers can update/adjust the pre-filled sections(I-III) based on actual data