

ANNUAL PROCUREMENT PLAN FOR 2019
For Common-Use Supplies and Equipment



Development Academy of the Philippines

National Capital Region
DAP Building, San Miguel Avenue, Pasig City

Item & Specifications	Unit of Measure	Quantity Requirement																	Estimated Price	TOTAL AMOUNT
		Jan	Feb	Mar	1st Qtr	Apr	May	Jun	2nd Qtr	July	Aug	Sept	3rd Qtr	Oct	Nov	Dec	4th Qtr	Total Quantity		
3-RING BINDER 1"(FOLDER A-4)	PC	135	135	135	405	135	135	130	400	135	135	135	405	135	135	135	405	1,615	103.93	167,853.75
3-RING BINDER 2"(FOLDER A-4)	PC	55	55	55	165	55	55	72	182	55	55	55	165	55	55	55	165	677	108.11	73,193.09
3-RING BINDER 3" (FOLDER A-4)	PC	70	70	70	210	70	70	66	206	70	70	70	210	70	70	70	210	836	130.33	108,954.49
ADOPTOR	PC	0	0	0	0	0	10	0	10	0	10	0	10	0	10	0	10	30	100.00	3,000.00
AIRFRESHNER	PC	11	11	11	33	11	11	11	33	11	11	11	33	11	11	11	33	132	101.00	13,331.64
ALCOHOL (500ML)	BOTTLE	0	10	0	10	5	5	5	15	5	5	5	15	5	5	5	15	55	150.00	8,250.00
ALUMINUM serving tray 1 x 18 x 14"	PC	0	0	0	0	0	0	0	0	12	0	0	12	0	0	0	0	12	500.00	6,000.00
ALUMINUM FOIL	PC	0	1	1	2	1	2	1	4	1	1	1	3	1	1	1	3	24	1,020.00	24,480.00
ANALOG Weighing scales 20kg capacity	Unit	0	0	0	0	0	0	2	2	0	0	0	0	0	0	0	0	2	3,000.00	6,000.00
ANALOG Weighing scales 500g capacity (for salad)	Unit	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	0	1	500.00	500.00
APRON	PC	0	0	18	18	0	0	0	0	0	0	0	0	0	0	0	0	18	350.00	6,300.00
ASSORTED Colored Paper	RM	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	0	2	500.00	1,000.00
AUDIO Jack	PC	0	0	5	5	0	5	0	5	0	5	0	5	5	0	0	5	20	500.00	10,000.00
BALIKBAYAN BOX Size: 20 x 20	PC	0	0	0	0	0	0	31	31	0	0	0	0	0	0	0	0	31	101.79	3,155.38
BALLPEN(BLACK)	PC	750	750	1000	2,500	750	750	1000	2,500	750	1000	750	2,500	750	1000	715	2,465	9,965	3.96	39,498.29
BALLPEN(RED)	PC	0	36	0	36	0	36	0	36	0	36	0	36	0	36	0	36	144	3.50	504.00
BATTERY (AA)	PC	125	125	125	375	125	125	125	375	125	125	125	375	125	125	111	361	1,486	22.23	33,034.50
BATTERY (AAA)	PC	65	65	65	195	65	65	65	195	65	65	65	195	65	65	82	212	797	18.86	15,031.71
B-BEARD (A-4/BLUE)GESTETNER	PC	737	737	737	2,211	737	737	737	2,211	737	737	737	2,211	737	737	737	2,211	8,844	4.18	36,985.61
B-BEARD (A-4/GOLD)GESTETNER	PC	250	250	250	750	250	250	250	750	250	250	250	750	250	250	263	763	3,013	4.18	12,600.37
B-BEARD (A-4/GREEN)GESTETNER	PC	388	388	388	1,164	388	388	388	1,164	388	388	388	1,164	388	388	388	1,164	4,656	4.18	19,471.39
B-BEARD (A-4/PINK)GESTETNER	PC	178	178	178	534	178	178	178	534	178	178	178	534	178	178	178	534	2,136	4.18	8,932.75
B-BEARD (A-4/WHITE)GESTETNER	PC	2620	2620	2620	7,860	2620	2620	2620	7,860	2620	2620	2620	7,860	2620	2620	2627	7,867	31,447	4.18	131,511.38
B-BEARD (A-5/WHITE)GESTETNER	PC	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1,200	8.00	9,600.00
BILLARD Stick	PC	0	0	2	2	4	0	0	4	0	0	0	0	0	0	0	0	6	166.67	1,000.00
BINDER CLIP 2"	PACK	0	10	3	13	0	0	10	10	0	0	5	5	2	2	2	6	34	35.00	1,190.00
BINDER CLIP 1"	PACK	0	10	3	13	0	0	10	10	0	0	5	5	2	2	2	6	34	35.00	1,190.00
BINDER CLIP 1/2"	PACK	0	10	3	13	0	0	10	10	0	0	5	5	2	2	2	6	34	35.00	1,190.00
BINDER CLIP 3/4"	PACK	0	10	3	13	0	0	10	10	0	0	5	5	2	2	2	6	34	35.00	1,190.00
BLUE CLEANER #5300 (3M) SIZE:16	PC	0	10	0	10	0	5	0	5	0	0	10	10	0	5	0	5	30	462.24	13,867.23
BONING KNIFE	PC	0	0	0	0	0	2	0	2	0	0	0	0	0	0	0	0	2	800.00	1,600.00