



# INVITATION FOR NEGOTIATED PROCUREMENT

for the

## **ONE (1) LOT REPAIR/ REHAB/ RENOVATE / REFURBISH / RESTORE OF EXISTING TWO (2) COTTAGES IN DAPCC TAGAYTAY INCLUSIVE OF DESIGN, MATERIALS, EQUIPMENT, TOOLS, LABOR, AND SUPPLY & INSTALLATION OF FIT-OUTS**

### **Invitation to Bid No.: IB19-387299-04**

1. In view of the two (2) failed competitive public biddings, the **development academy of the philippines (dap)**, through its Bids and Awards Committee (BAC), invites interested bidders to participate in the negotiation for the project: **“ONE (1) LOT REPAIR/ REHAB/ RENOVATE / REFURBISH / RESTORE OF EXISTING TWO (2) COTTAGES IN DAPCC TAGAYTAY INCLUSIVE OF DESIGN, MATERIALS, EQUIPMENT, TOOLS, LABOR, AND SUPPLY & INSTALLATION OF FIT-OUTS”** per **IB No. IB19-387299-04**, with an Approved Budget for the Contract (ABC) of **FOUR MILLION PESOS (P4,000,000.<sup>00</sup>)**, in accordance with Section 53.1 of the 2016 Revised Implementing Rules and Regulation (IRR2016) of Republic Act No.9184, otherwise known as the “Government Procurement Reform Act (GPRA).
2. The completion of the Works is required within **Ninety (90)** calendar days from the receipt of Notice-to-Proceed. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. INSTRUCTIONS TO BIDDERS.
3. The DAP-BAC will hold a Negotiation Conference on **02 April 2019 (Tue), 10:00AM** at the **DAP Conference Center, Tagaytay City** which shall be opened to all interested Bidders.
4. Only interested bidders who submitted their respective **Letter-of-Intent to Participate** will be allowed in the Negotiation Conference. Interested bidders may send not more than two (2) technical and/or administrative representatives who will prepare the bidding documents.
5. The Submission and Opening of Bids will be on **15 April 2019 (Mon), 10:00AM at the DAP Bldg., San Miguel Ave., Pasig City**. Bids shall contain the Eligibility and Technical Documents, as well as the Financial Documents prescribed in the Bidding Documents, particularly, in Section X. Bid Document Checklist. Required documents are as follows:

| Class “A” – Eligibility Documents |  |
|-----------------------------------|--|
| Mark                              | Document   |
| <b>E01</b>                        | Photocopy of valid PhilGEPS Certificate of Registration under PLATINUM Category. |

| Class “A” – Eligibility Documents |  |
|-----------------------------------|--|
| Mark                              | Document   |
| E02                               | Statement of <b><u>ALL ONGOING</u></b> government and private contracts, <b><u>including contracts awarded but not yet started, if any.</u></b>  |
| E03                               | Statement of a SINGLE LARGEST COMPLETED CONTRACT (SLCC) similar to the contract to be bid, and supported by photocopy of the Owner’s:<br><ul style="list-style-type: none"> <li>❖ Certificate of Final Acceptance/Completion, whichever is applicable;</li> <li><b><u>or</u></b></li> <li>❖ Final rating of at least “Satisfactory” in the Constructors Performance Evaluation System (CPES).</li> </ul>   |
| E04                               | NFCC computation of at least equal to the ABC.   |
| E05                               | Photocopy of valid PCAB License and Registration.  |
| Class “B” – Eligibility Documents |  |
| Mark                              | Document   |
| E06                               | <i>If applicable</i> , valid Joint Venture Agreement (JVA), in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful, shall be included in the bid.<br><i>Note: as minimum requirement, ALL JV MEMBERS should submit their respective PhilGEPS Certificate of Registration under PLATINUM Category.</i> |

| Technical Documents |   |
|---------------------|---|
| Mark                | Document  |
| T01                 | Bid Security in any of the prescribed forms.  |
| T02                 | Certificate of Site Inspection duly signed by the DAP’s authorized representative.  |
| T03                 | Duly signed Organizational Structure for the Project to be bid.   |
| T04                 | Duly signed list of bidder’s Key Personnel to be assigned to the Project.   |
| T05                 | Duly signed list of bidder’s Major Equipment units (indicate if owned, leased and/or under purchase agreement) using the prescribed form. |
| T06                 | Notarized Omnibus Sworn Statement using the prescribed form.  |
| T07                 | USB Thumb Drive containing electronic-copies of the submitted bid proposal ( <i>eligibility documents and technical documents</i> ).      |

| Financial Bid Requirements |   |
|----------------------------|---|
| Mark                       | Document  |
| F01                        | Financial Bid using the prescribed form   |
| F02                        | Duly signed Bill of Quantities  |
| F03                        | Duly signed Payment Schedule  |
| F04                        | USB Thumb Drive containing electronic-copies of the submitted bid proposal ( <i>financial documents</i> ) |

6. Bidding is restricted to Filipino citizens/sole proprietorship, partnerships, or organizations with at least seventy-five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.
7. A complete set of the **Official Bidding Documents (OBD)** may be acquired by interested bidders on **21 March 2019 (Thursday) to 02 April 2019 (Tuesday)** from **9:00AM to 4:30PM** from the address below and upon payment of the non-refundable applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **THREE THOUSAND PESOS (P3,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidder/s, who is/are interested to participate shall pay the applicable non-refundable fee for the Bidding Documents on or before the submission of their bids.

Interested bidders who have previously purchased the bidding documents will no longer pay, instead, they may submit a new set of documents during the scheduled submission of bids.

8. Bids in excess of the Approved Budget for the Contract shall be automatically rejected.
9. Bids must be duly received by the BAC Secretariat at the address below on or before **15 April 2019 (Monday) at 10:00AM**. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18. LATE BIDS SHALL NOT BE ACCEPTED**.
10. Bid opening shall be on **15 April 2019 (Monday) at 10:01AM** at **DAP Bldg., Pasig City**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below.
11. **The Dap reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected Bidder or Bidders.**
12. For further information, please contact:

**ATTY. REMUS ROMANO A. REYES**

*Director, BAC Secretariat*

Development Academy of the Philippines

3F DAP Bldg., San Miguel Avenue, Pasig City 1600

P.O. Box 12788 Ortigas Center, Pasig City 1600 Philippines

*Telephone No.*

: (632) 631-0921 loc. 133

*BAC Secretariat email*

: [dapbacsec@dap.edu.ph](mailto:dapbacsec@dap.edu.ph)

*Website address*

: <http://www.dap.edu.ph>

*For the DAP Bids & Awards Committee:*

*- original signed -*

**MONINA A.R. DE ARMAS**

*VP / MD of Administrative Department*

*Vice-Chairperson, BAC*

*- original signed -*

**BERNARDO A. DIZON**

*Sr. Vice-President, Services*

*Chairperson, BAC*

>> Nothing Follows <<