



INVITATION FOR NEGOTIATED PROCUREMENT

for the

**ONE (1) LOT REPAIR/ REHAB/ RENOVATE / REFURBISH / RESTORE
OF EXISTING TWO (2) COTTAGES IN DAPCC TAGAYTAY INCLUSIVE
OF DESIGN, MATERIALS, EQUIPMENT, TOOLS, LABOR, AND SUPPLY &
INSTALLATION OF FIT-OUTS**

Invitation to Bid No.: IB19-387299-04A

1. In view of the two (2) failed competitive public biddings, **the development academy of the philippines (dap)**, through its Bids and Awards Committee (BAC), invites interested bidders to participate in the negotiation for the project: **“ONE (1) LOT REPAIR/ REHAB/ RENOVATE / REFURBISH / RESTORE OF EXISTING TWO (2) COTTAGES IN DAPCC TAGAYTAY INCLUSIVE OF DESIGN, MATERIALS, EQUIPMENT, TOOLS, LABOR, AND SUPPLY & INSTALLATION OF FIT-OUTS”** per IB No. **IB19-387299-04A**, with an Approved Budget for the Contract (ABC) of **FOUR MILLION PESOS (P4,000,000.⁰⁰)**, in accordance with Section 53.1 of the 2016 Revised Implementing Rules and Regulation (IRR2016) of Republic Act No.9184, otherwise known as the “Government Procurement Reform Act (GPRA).
2. The completion of the Works is required within **Ninety (90)** calendar days from the receipt of Notice-to-Proceed. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. INSTRUCTIONS TO BIDDERS.
3. The DAP-BAC will hold a Negotiation Conference on **25 April 2019 (Thursday), 10:00AM** at the **DAP Conference Center, Tagaytay City** which shall be opened to all interested Bidders.
4. Only interested bidders who submitted their respective ***Letter-of-Intent to Participate*** will be allowed in the Negotiation Conference. Interested bidders may send not more than two (2) technical and/or administrative representatives who will prepare the bidding documents.
5. All Proposals shall contain the Eligibility and Technical Documents, as well as the Financial Documents prescribed in the Bidding Documents, particularly, in Section X. Bid Document Checklist. Required documents are as follows:

Eligibility Documents	
Mark	Document
E01	Photocopy of valid PhilGEPS Certificate of Registration under PLATINUM Category per GPPB Circular No. 07-2017 dated 31 July 2017.
E02	Statement of <u>ALL ONGOING</u> government and private contracts, <u>including contracts awarded but not yet started, if any.</u>
E03	Statement of a SINGLE LARGEST COMPLETED CONTRACT (SLCC) similar to the contract to be bid, and supported by photocopy of the Owner's: <ul style="list-style-type: none"> ❖ Certificate of Final Acceptance/Completion, whichever is applicable; <li style="text-align: center;"><u>or</u> ❖ Final rating of at least “Satisfactory” in the Constructors Performance Evaluation System (CPES).
E04	NFCC computation of at least equal to the ABC.
E05	<i>If applicable</i> , valid Joint Venture Agreement (JVA), in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful, shall be included in the bid. <i>Note: as minimum requirement, ALL JV MEMBERS should submit their respective PhilGEPS Certificate of Registration under PLATINUM Category.</i>

Technical Documents	
Mark	Document
T01	Bid Security in any of the prescribed forms.
T02	Certificate of Site Inspection duly signed by the DAP's authorized representative.
T03	Proposed Organizational Structure for the Project to be bid.
T04	Notarized Omnibus Sworn Statement using the prescribed form.
T05	USB Thumb Drive containing electronic copies of the submitted Eligibility and Technical documents.

Financial Documents	
Mark	Document
F01	Financial Proposal using the prescribed form
F02	Duly signed Bill of Quantities
F03	Duly signed Payment Schedule
F04	USB Thumb Drive containing electronic copies of the submitted Financial documents

6. Bidding is restricted to Filipino citizens/sole proprietorship, partnerships, or organizations with at least seventy-five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.

7. A complete set of the **Official Bidding Documents (OBD)** may be acquired by interested bidders on **17 April 2019 (Wednesday)** to **07 May 2019 (Tuesday)** from **9:00AM** to **4:30PM** from the address below and upon payment of the non-refundable applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **THREE THOUSAND PESOS (P3,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidder/s, who is/are interested to participate shall pay the applicable non-refundable fee for the Bidding Documents on or before the submission of their bids.

Interested bidders who have previously purchased the bidding documents will no longer pay, instead, they may submit a new set of documents during the scheduled submission of bids.

8. Proposals in excess of the Approved Budget for the Contract shall be automatically rejected.
9. Proposals must be duly received by the BAC Secretariat at the address below on or before **08 May 2019 (Wednesday)** at **10:00AM**. All proposals must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.
10. The Submission and Opening of Proposals shall be on **08 May 2019 (Wednesday)** at **10:00AM** at **DAP Bldg., Pasig City**. Proposals will be opened in the presence of the bidders' representatives who choose to attend at the address below.
11. **The dap reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected Bidder or Bidders.**
12. For further information, please contact:

ATTY. REMUS ROMANO A. REYES

Director, BAC Secretariat

Development Academy of the Philippines

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BAC Secretariat email

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Website address

: <http://www.dap.edu.ph>

For the DAP Bids & Awards Committee:

-original signed-

BERNARDO A. DIZON

Sr. Vice-President, Services

Chairperson, BAC