

CONTRACT OF SECURITY SERVICES

KNOWN ALL MEN BY THESE PRESENT:

This Contract made and entered into by and between:

The **DEVELOPMENT ACADEMY OF THE PHILIPPINES**, a government institution, duly organized and existing under and by virtue of Presidential Decree No.205, as amended with principal office at the **DAP Building**, San Miguel Avenue, Ortigas Business Center, Pasig City, represented by its President **ATTY. ENGELBERT C. CARONAN, JR., MNSA**, and herein after referred to as the **DAP**;

-and-

The **STAR SPECIAL CORPORATE SECURITY MANAGEMENT, INC.**, a private corporation, duly organized and established under existing Philippine laws and registered with the principal office address at No. 140 J.P. Rizal Street, Project 4, Quezon City, represented herein by its President, **EDGARDO C. SORIANO**, who is authorized to represent and bind said center in this Contract, and herein after referred to as **SSCSMI**;

WITNESSETH, that:

WHEREAS, **DAP** – in compliance with the provisions of RA No.9184, conducted a competitive and public bidding to engage the services for the security and protection of all premises, properties/equipment and personnel of the **DAP** in Pasig and Tagaytay;

WHEREAS, out of the three (3) security services providers who attended the Pre-Bid Conference conducted on 13 December 2018, only **SSCSMI** bought the Official Bid Documents (OBD) at EIGHT THOUSAND PESOS (P8,000.00);

WHEREAS, on 11 January 2019, being the lone bidder, only **SSCSMI** submitted the Technical and Financial proposals of Bid and the requirements of the bid. The same undergo bidding procedures in the presence of BAC and TWG and was initially declared as “eligible” pending the review of of bidding documents and undergoing post-evaluation process;

WHEREAS, on 21 January 2019, the **DAP** approved **SSCSMI**'s bid and declared the same as the Single Calculated Responsive Bid. The BAC Resolution No. 004 Series of 2019 (*Exhibit A*) together with the TWG detailed assessment of the lone bid (*Exhibit B*), forms the integral parts of this Contract;

WHEREAS, the **DAP-Bids and Awards Committee (BAC)** has awarded the Contract for security services to the **SSCSMI** through its Notice of Award dated 25 January 2019 as Exhibit C;

WHEREAS, the value of this contract has been evaluated to be in compliance with the provisions of the prevailing Wage Order and subject to full disclosure of detailed breakdown as determined and certified correct by the Director of **DAP's Finance and Admin Office (DAP-FAO)** (*Exhibit C*);

NOW, THEREFORE, for and in consideration of all the foregoing premises, the parties hereby agree and stipulate as follows:

01. **SSCSMI** shall render security services to **DAP** by safeguarding and protecting its personnel, visitors, guests, tenants, facilities, equipment and all its other properties

01.1. within its main **DAP** Building in San Miguel Avenue, Ortigas Center, Pasig City; and,

01.2. within the **DAP** Conference Center in Barangay Sungay, Tagaytay City

...against theft, pilferage, robbery, sabotage and other unlawful related acts as well as maintaining peace and order within the secured premises during the effectivity of this contract;

02. The following documents, hereinafter referred as **CONTRACT DOCUMENTS**, shall be attached, deemed to form, and be read and construed as part of this Contract, to wit:

02.1. BAC Resolution No. 004 Series of 2019 (Exhibit A);

02.2. TWG Post-Qualification Assessment (Exhibit B) with attached attendance (Annex A);

02.3. Notice of Award (NOA) with **SSCSMI**'s conforme thereof (Exhibit C)

02.4. Performance Security (Exhibit D);

02.5. Cost Breakdown of Proposal for Security Services (Exhibit E);

02.6. Pre Bid Conference Minutes of the Meeting (Exhibit F) with attached attendance (Annex A); and

02.7. Submission and Opening of Bids Minutes of Meeting (Exhibit G) with attached attendance (Annex A).

03. **OBLIGATIONS OF SSCSMI.** In consideration of the payments to be made by the **DAP** to **SSCSMI** in the bid amounting to SEVEN MILLION NINE HUNDRED TWENTY-ONE THOUSAND NINE HUNDRED SIXTY-FIVE PESOS and FORTY-EIGHT CENTAVOS (7,921,965.⁴⁸) per year, **SSCSMI** shall execute and complete the services in accordance with this Contract. Breakdown of security services is shown in **Exhibit D**, which forms an integral part of this Contract. **SSCSMI** hereby commits and covenants to the continuation of the security services it is rendering in DAPCC, Tagaytay City and DAP-HQ Bldg., Pasig City to commence on 01 March 2019;

04. **SSCSMI QUARTERLY SECURITY ASSESSMENT REPORT.** A Security Assessment Report shall be submitted by the **SSCSMI** to the **DAP** covering the DAP Pasig and DAPCC Tagaytay detachments every quarter of each year. Each report must be reckoned with previous reports highlighting the observed weak protocols of the past quarter for improvement that can be implemented in the following quarter. The said report must be submitted every 10th day of the beginning of each quarter;

05. **TOUR OF DUTY AND POSTING REQUIREMENTS:**

05.1. **SSCSMI** shall deploy a minimum of nineteen (19) security personnel inclusive of at least one Detachment Commander in DAP Pasig, who will directly report to the DAP Chief Executive Security Officer (CESO) or the Chief Operating Security Officer (COSO) and one Detachment Commander in DAPCC Tagaytay, who will directly report to the DAP-CESO, DAP-COSO or DAPCC Civil Security and Safety Officer (CSSO).

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